Requesting Books from the Pocatello Library

1. Enter a title, author, keyword or subject heading into the search box on the Library’s home page: www.isu.edu/library.

2. Browse through the library catalog and select a title that you would like to order.

3. From within the record, click on the Request button at the top of the page.

4. Enter in your ISU number and your last name.
5. Select, ‘Send/Get me this ISU-Oboler Library Book’

6. Fill out the request form. The title will already be entered. Make sure you select ‘Deliver to’ for your location (Idaho Falls or Meridian). The book will be delivered to the ISU Library, and we will let you know when it arrives.

   NOTE: You can choose to have it mailed to your home address, but there is a $4.00/item fee for this service. Place your address in the comment section.

This service takes 2-3 from ordering the book to delivery at the Idaho Falls campus, and 5-7 days to arrive at the ISU Meridian Campus. Return the materials to the IF or Meridian Library when finished.

ISU Library- Meridian
208-373-1817

ISU Library- Idaho Falls
208-282-7906
Requesting Articles from the Pocatello Library

Sometimes you will want a copy of an article that is not online, but does exist in print at the Pocatello library.

1. Select the A-Z Journal tab from the library’s home page and type in the name of the journal you’re looking for.
2. We will look for a 1984 issue from the journal ASHA.

3. This shows that we have online access to ASHA from 1994 to 1999. Click on the Find it @ ISU button to learn more.

4. You will see all the details about this journal- to see the print holdings, click on the ‘Holdings in the ELI Library Catalog’.

5. Here you will see the list of years that the library currently has- the 1984 issue is within the list:

6. Click on the request button at the top of the screen, and log in using your ISU ID & last name.
7. Under the Type of Request drop down, select ‘Copy of an Article’
8. Enter in the required information including all the citation information such as page numbers and year.
9. In the ‘I Found In’ field, enter where you found the article- in a Google search, PubMed, assigned reading, etc.
10. In the ‘Deliver To’ field make sure you enter #5, ‘Web (Article-Distance). This will ensure that the copy will get emailed to you.

The turnaround time on this service is usually within 48 hours.